



UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5013

MCBO 10570.2B

B 27

30 SEP 1999

MARINE CORPS BASE ORDER 10570.2B wch1, ch2
I

From: Commander
To: Distribution List

Subj: CONTROL OF PETS

Encl: (1) Pet Revocation Privileges
(2) Animal Incident/Complaint Warning Letter (First or Second Offense)
(3) Impound/Release Waiver/Adoption Agreement

1. Purpose. To issue instructions for the registration, immunization, control, and impoundment of pets.

2. Cancellation. MCBO 10570.2A.

3. Summary of Revision. This Revision contains a significant number of changes and should be reviewed in its entirety.

4. Definitions

a. Privately Owned. Includes primarily domestic dogs and cats, rabbits, domestic ferrets, amphibians, fish, birds, and parakeets.

b. Prohibited Pets. Wild animals, farm animals, reptiles, and exotic species other than those named in this Order, and includes bats, raccoons, skunks, foxes, deer, quail, ducks, poisonous snakes, monkeys, alligators, and any dog crossed with a wild animal, e.g., wolf.

c. Animal Abuse/Neglect. Any incident in which an animal is not properly cared for, i.e., lack of food, water, or shelter as prescribed in this order. Any beating of an animal which results in injury or death; any neglect resulting in starvation; or willful abandonment.

d. Minor Domestic Animal Bite. Any bite that does not require medical attention, does not break the skin, and which the Base Animal Warden determines, through investigation, was not vicious in nature.

e. Serious Domestic Animal Bite. Any bite that does require medical attention and, through investigation by the Base Animal Warden, is determined to be vicious in nature.

f. Adequate Feed. The provision, at suitable intervals, but at least once a day, of quantities of wholesome foodstuff suitable for nutrition in each animal.

g. Adequate Water. The pet must be provided an adequate supply of clean, potable water in a sanitary manner at least daily.

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h. Adequate Shelter. A shelter that may reasonably be expected to protect the animal from physical suffering or impairment of health due to exposure to the elements or adverse weather.

5. Information

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a. Dogs and cats must be registered at the Vehicle Registration Office, Bldg. 2043, within 5 working days of arrival aboard the Base. A valid rabies vaccination certificate is required for registration. Virginia Comprehensive Animal Law 3.1-796.68 requires that dogs and cats be vaccinated against rabies by the time that they are 4 months old. Vaccinations may be obtained at the Base Veterinary Clinic or at any number of civilian clinics in the area. The Base Veterinary Clinic can be reached by calling 784-2770/2779 for information on the hours of operation and available services. Pet ID and rabies vaccination tags shall be securely fastened to a substantial collar by the owner or custodian and worn by the pet at all times except:

engraved with owner's name,
address and telephone number,

- (1) When a dog is engaged in lawful hunting.
- (2) When competing in a show.
- (3) During supervised obedience training.
- (4) During supervised field trials.
- (5) When the pet has a skin condition which would be exacerbated by wearing a collar.
- (6) When the pet is confined or under the immediate control of its owner.

b. A person bitten or scratched by any animal must report to the Naval Medical Clinic to complete a DD Form 2341, Report of Animal Bite --Potential Rabies Exposure. Copies of the report will be sent to the Provost Marshal's Office and the Base Veterinarian. When a bite occurs, the Base Animal Warden will quarantine the animal for a period of 10 days. If a longer period is required, the owner must find a suitable kennel off Base, at the owner's expense.

(1) The military police will be notified of all animal bites and will in turn notify the duty animal warden. The animal warden will respond to all bite incidents and nuisance complaints, and he/she will complete an Incident Complaint Report, and issue an appropriate violation notice.

(2) If the first bite incident is particularly vicious or is an aggravated attack, or if a second bite occurs, the owner will receive a Revocation of Pet Privileges Letter (see enclosure (1)) and is required to remove the animal from the Base after examination by the veterinarian and at the end of the mandatory 10-day quarantine period.

(3) Minor biting incidents or nuisance calls may result in a Warning Letter (see enclosure (2)). Two biting incidents or three nuisance complaints will result in a revocation of pet privileges.

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c. All pets, with the exception of dogs and cats, must be permanently maintained within the owner's family quarters and must be adequately confined in cages or aquariums.

d. Family housing occupants may keep a maximum of two caged pets.

e. There are two civilian animal shelters in the area, Prince William County Animal Shelter and Stafford County Animal Shelter. These agencies accept dogs and cats that owners voluntarily relinquish.

f. Any person who adopts an animal from the shelter must complete an Impound/Release Waiver/Adoption Agreement at the Base Animal Warden's Office (see enclosure (3)). The animal must receive a rabies vaccination within 5 working days from the adoption, unless the animal is less than 4 months old. If the animal is less than 4 months old, it must receive a vaccination by the time it reaches the fourth month of age. If the owner resides aboard Base, the pet must be registered at the Vehicle Registration Office located in Bldg. 2043, within 5 working days of adoption.

g. The Base Animal Warden will pick up and control any animal that is not kept per this Order. Impounded animals that remain unclaimed by the owner within 5 working days become available for immediate adoption or humane disposal. Quarantined animals are exempt from this rule.

h. All violations of policy established by this Order should be reported to the Base Animal Warden (784-2791) or the Military Police Desk Sergeant (784-2251).

i. No pets will be kept aboard this Base for commercial breeding purposes.

j. Animals will not be left unattended in vehicles at any time.

k. Prohibited pets are not allowed aboard this Base.

6. Action

a. Pet Owners Residing in Family Housing will:

- * (1) Keep domestic dogs or cats in the occupant's quarters or in a fenced yard.

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- * (2) During walking or exercising, dogs will be kept on a leash by a responsible person, fully capable of controlling the animal at all times. Although cats are not required to be on a leash, owners are fully responsible for their cats control and actions at all times. Occupants must remove and properly dispose of all animal waste created by their pets within their own yard, any public area, or in the yards of others.
- * (3) Pets cannot be left unattended while restrained to a fixed object outside of the quarters.
- * (4) Occupants must not allow their animal(s) to create a noise nuisance through loud, excessive, or continuous barking.
- * (5) Occupants must provide adequate food, water, shelter, and reasonable medical care for their animals at all times.
- * (6) Notify the Vehicle Registration Office ((703) 784-2800) in any case of a pet's death or permanent removal, to include the owner's PCS, or upon change of ownership.
- * (7) Comply with the contents of this Order. Pet owners found in violation will be cited by the Provost Marshal. Failure to obey warnings will result in permanent expulsion of the pet.

b. AC/S, G-5 (Housing Officer). Distribute a copy of this Order to all occupants residing in housing aboard the Base.

c. CO, Naval Medical Clinic. Ensure a copy of each DD Form 2341 is forwarded to the Provost Marshal's Office and the Base Veterinarian's Office.



R. P. ROOK
Chief of Staff

DISTRIBUTION: INTERNET



UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO 10570.2B Ch 1
B 27
1 MAY 2000


MARINE CORPS BASE ORDER 10570.2B Ch 1

From: Commanding General
To: Distribution List

Subj: CONTROL OF PETS

Encl: (1) New page inserts to MCBO 10570.2B

1. Purpose. To transmit new page inserts to the basic Order.
2. Action. Remove pages 3 and 4 of the basic Order and replace with corresponding pages contained in the enclosure.
3. Change Notation. Paragraphs denoted by an asterisk (*) symbol contain changes not previously published.
4. Filing Instructions. File this Change transmittal immediately behind the signature page of the basic Order.


R. P. ROOK
Chief of Staff

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UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO 10570.2B Ch 2
B 27
2 7 NOV 2002

MARINE CORPS BASE ORDER 10570.2B Ch 2

From: Commanding General
To: Distribution List

Subj: CONTROL OF PETS

1. Purpose. To transmit a pen change to the basic Order.
2. Action. Page 2, paragraph 5a, line 9, add "engraved with owner's name, address and telephone number," after "Pet ID."
3. Filing Instructions. File this Change transmittal immediately following the signature page of the basic Order.

D: L. WRIGHT
Chief of Staff

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SAMPLE LETTER OF PET REVOCATION PRIVILEGES

HEADING

SSIC
Code
Date

From: Commanding General, Marine Corps Base, Quantico, VA
To: **SUSPECT**

Subj: REVOCATION OF PET PRIVILEGES

Ref: (a) MCBO 10570.2B

Encl: (1) Copy of Animal Incident/Complaint Warning Letter

1. On **DATE**, your pet (**TAG#**), **PET DESCRIPTION**, was determined to be in violation of Base Regulations for the **NUMBER OF TIMES**.
2. The first incident/violation occurred on **DATE**, and the second on **DATE**.
3. The warning letter that you received after your pet's second violation, enclosure (1), informed you that a third complaint would require you to permanently remove the animal from the confines of MCB, Quantico. Accordingly, this letter is to inform you that your privileges to maintain this **CANINE or FELINE** on Base are hereby revoked.
4. You must retain the pet until completion of the mandatory quarantine period, then you will be allowed 10 additional calendar days to permanently remove it from MCB, Quantico, which means you have until **TIME/DATE**. You are also advised that in addition to this administrative action, further administrative or disciplinary action may be taken by your CO and/or the Base Inspector.
5. You will sign and date the below statement, verifying that you have received this letter and understand all requirements contained herein.

Bn Cmdr
By direction

I, _____, have read the above letter and will comply with the reference.

copy to:
Owner's Bn Cmdr
Director Housing Office
Base Inspector

ENCLOSURE (1)

3 0 SEP 1999

SAMPLE LETTER OF ANIMAL INCIDENT/COMPLAINT WARNING
(FIRST OR SECOND OFFENSE)

SSIC
Code
Date

From: Military Police Operations Officer, Security Battalion,
Marine Corps Base, Quantico, VA
To: **PET OWNER**
Via: Commanding Officer, Security Battalion, Marine Corps Base,
Quantico, VA
Subj: ANIMAL INCIDENT/COMPLAINT WARNING LETTER (FIRST OR SECOND
OFFENSE)
Ref: (a) MCBO 10570.2B

1. Under the guidelines in the reference, the MCB Animal Warden investigated and determined that your pet **PET DESCRIPTION** on **DATE** was a nuisance.
2. Further complaints may require that you permanently remove the subject animal(s) from the confines of MCB, Quantico.
3. If you have failed to register your pet(s), you are hereby directed to register all animals with the Provost Marshal's Office, Vehicle Registration Office, Bldg. 2043, room 77 within 3 working days from the receipt of this letter. Failure to do so will automatically invoke the administrative action cited above.
4. All pet owners are required to comply with the reference cited above.

MILITARY POLICE
OPERATIONS OFFICER

copy to:
Owner's Bn Commander

I, _____, have read the above letter and will comply with the reference.

Pet Owner's signature

ENCLOSURE (2)

3 0 SEP 1999

IMPOUND/RELEASE WAIVER/ADOPTION AGREEMENT

Impounding Animal Warden _____

Date/Time _____ Adoption/Euthanasia Date _____

Coat: Short/Long/Wiry/Smooth _____

Tail: Docked/Long/Ring/Bushy _____

Ears: Cropped/Pricked/Hound/Up _____

Size: Small/Med/Lrg/Pup/Kitten _____

Color _____ Markings _____ Temperament _____

Reason for impound _____

Home address _____

Received from _____ SSN _____

Home# _____

Duty station/unit _____

I certify that I do/do not own the above animal. I hereby relinquish custody of said animal to the MCB, Quantico Animal Control Office, to be disposed of in a humane manner per MCBO 10570.2B. I further certify that said animal has not bitten a human within the past 10 days.

Signature _____ Date/Time _____

ENCLOSURE (3)

MCBO 10570.2B

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Adoption Agreement

Name _____ SSN _____ Home# _____

Home address _____

Duty station/unit _____ Work# _____

The undersigned do declare, that I am aware:

1. That animals are different from human beings in their response to human actions and the action of animals are often unpredictable.
2. That MCB, Quantico, Animal Control Office makes no claims or representations as to the behavior or temperament of animals put up for adoption.
3. The Animal Control Office reserves the right to inspect the residence and if it is determined to be inadequate, or if treatment is inhumane, reclaim the animal.
4. That the pet I am adopting from MCB, Quantico Animal Control Office has not been examined by a licensed veterinarian and its health history is unknown.
5. That the animal I am adopting should be taken to a veterinarian immediately so as to have a complete physical checkup, a vaccination against rabies, and properly licensed through the Military Police Pass and Registration Office.

I agree to have my adopted animal vaccinated within 90 days of this agreement or at the time the animal is determined to be 4 months of age. I have read and understand the Base Order, and I hereby accept possession and title of the animal mentioned at my own risk, and hereby release and waive any right against MCB, Quantico Animal Control Office, and all its employees which I may have now or in the future of any damages to person or property caused by said animal and to any health problem the animal may have now or in the future.

Signature _____ Date/Time _____

Witness _____ Date/Time _____

Final disposition: RTO/Adopt/Euth/Escape...Date/Time _____

ENCLOSURE (3)